

24 Seven Inc. provides equal employment opportunities to all employees and applicants for employment without regard to race, color, creed, religion, sex, national origin, age, citizenship, disability, veteran status, or any other protected status. This policy governs all areas of employment at 24 Seven Inc., including recruiting, hiring, training, assignments, promotions, compensation and terminations.

Providing false, incomplete, or misleading information in this application form, in a resume, or in a pre-employment interview will be grounds to deny any application or, if discovered later, for immediate dismissal from employment.

EEO REPORTING DATA

24 Seven, Inc., is subject to certain governmental recordkeeping and reporting requirements for the administration of civil rights laws and regulations. In order to comply with these laws, 24 Seven invites employees and candidates to voluntarily self-identify their race or ethnicity and gender. Submission of this information is voluntary and refusal to provide it will not subject you to any adverse treatment. The information obtained will be kept confidential and may only be used in accordance with the provisions of applicable laws, executive orders, and regulations, including those that require the information to be summarized and reported to the federal government for civil rights enforcement. When reported, data will not identify any specific individual.

(Check all applicable)

Gender:

- Male
- Female

Race/Ethnicity:

- Hispanic/Latino
- Asian
- White
- Black/African American
- Native Hawaiian/Pacific Islander
- American Indian/Alaska Native

BACKGROUND INFORMATION

Social Security Number _____ Date _____

Last Name _____ First Name _____

Address _____ Apt # _____

City _____ State _____ Zip _____

Home Phone _____ Work Phone _____

Cell Phone _____ E-mail _____

How did you hear about us? Referral (name) _____

WWD 24Seven Talent Website School _____

Event _____ Other (describe) _____

CURRENT GOALS

Are you currently employed? Yes No

If **Yes**, who is your current employer? _____

Are you currently looking for (please check one): Freelance Full-time Both

How far along are you in the process?

What is your ideal position and what is most important to you in position?

What are your long term goals?

Current salary? _____ Desired salary range? _____

Are you open to relocation? Yes No

If **Yes**, what areas? _____

Tell us about three (3) of your professional accomplishments:

(If you checked **Freelance** or **Both** above, please fill out the following information below)

Are you currently freelancing? Yes No

In the last year, have you accepted temporary/freelance work from any other staffing firm?
 Yes No If **Yes**, which firm(s)? _____

What companies were you placed at through this/these agencies?

What length of freelance assignment are you looking for? _____

Are you interested in short term out of state freelance opportunities? Yes No

If **Yes**, please check those areas you are open to considering: Europe Asia

New England Midwest Southern California Pacific Northwest

New York Florida Pennsylvania Colorado Texas Washington

Date _____

Name _____

PERMISSION TO WORK

If employment is offered, can you submit current verification of your legal right to work in the U.S.?

Yes No

Will you now, or at any point in the future require sponsorship for an employment visa?

Yes No

If **Yes**, please specify _____

AGREED UPON CONDITIONS OF EMPLOYMENT

In the event I am hired by 24 Seven Inc., I will not disclose, use or take directly or indirectly, either during or after my assignment, any property of the client or propriety information concerning the client and/or its business except as authorized by any client to which I am assigned or to the extent permitted by law,. I also agree to deliver promptly to the client (on request or on the date of termination of my assignment) all documents, copies thereof, and other material relating to any confidential or proprietary information that are property of the client.

I promise and agree not to perform any services, or accept any assignments (whether permanent or temporary), at any client of 24 Seven while on assignment or employed by 24 Seven, and for a period of 365 days after my last day of last assignment with 24 Seven, without the prior written consent of 24 Seven. I understand that 24 Seven may condition such consent upon the payment of a fee or other compensation to 24 Seven by the client.

I understand that employment by 24 Seven Inc. is at will, meaning that either I or 24 Seven Inc. can terminate the employment relationship at any time for any lawful reason with or without notice. I acknowledge that any false, incomplete, or misleading information I provide in this application form, in a resume, or in a pre-employment interview will be grounds to deny my application or, if discovered later, for immediate dismissal from employment.

Signature _____ Date _____

ARTWORK AGREEMENT

24 Seven, Inc. always explores new ways to show our clients the quality of talent that we represent in order to get the best jobs for you...and get the jobs done! As a part of current & future promotions of our creative services, we would like to showcase your artwork on our website, Emarketing efforts or other manners by 24 Seven. Please submit samples of your artwork which you would like to be utilized and displayed by 24 Seven. We accept individual jpeg or tiff files via email or on a disc.

The artwork will also be attached to your file for us to use as a reference of your skills as well. You hereby consent that all work or material provided to 24 Seven, Inc. may be used by 24 Seven in perpetuity, at its discretion, and in any manner it so designates.

As a condition of employment and continued employment with 24 Seven, I hereby grant and agree to grant to 24 Seven, its subsidiaries and affiliates, during the term of my employment with 24 Seven and for one year thereafter, the non-exclusive, worldwide, royalty-free, fully-paid, irrevocable license (the "License") to use, copy, modify, create derivative works from, disclose, publish, re-publish, distribute, post, upload, download (collectively, "Use"), in connection with the publication, disclosure or dissemination of my resume or portfolio, or in connection with its promotional materials, or otherwise in connection with the promotion of my skills, expertise and experience as an individual or as an employee of 24 Seven, any item of artwork, designs, drawings and other similar materials (collectively, "Artwork") that I created, conceived, developed or otherwise produced prior to my employment with 24 Seven ("Prior Artwork"). I hereby warrant and represent that: (i) I am the sole author and owner of Prior Artwork and have the right to grant the License granted hereunder; and (ii) the Use by 24 Seven, its affiliates or subsidiaries, of Prior Artwork as herein contemplated does not and will not infringe or misappropriate the intellectual property, publicity, privacy or any other rights of any third party, or result in the violation of any agreements to which I am a party or by which I am otherwise bound.

Signature _____ Date _____

Date _____

Name _____

COMPUTER SKILLS (Check all applicable)

- | | |
|---|--|
| <input type="checkbox"/> AS/400 | <input type="checkbox"/> Stylemanager |
| <input type="checkbox"/> Karat | <input type="checkbox"/> AccuMark |
| <input type="checkbox"/> WebPDM | <input type="checkbox"/> PLM |
| <input type="checkbox"/> Micrografx | <input type="checkbox"/> Tukatech |
| <input type="checkbox"/> Pointcarre | <input type="checkbox"/> PDS |
| <input type="checkbox"/> Primavision | <input type="checkbox"/> U4ia |
| <input type="checkbox"/> Macromedia Flash | <input type="checkbox"/> Adobe Illustrator |
| <input type="checkbox"/> MicroSoft Word | <input type="checkbox"/> Adobe Photoshop |
| <input type="checkbox"/> MicroSoft Excel | <input type="checkbox"/> Colour Matters |
| <input type="checkbox"/> MicroSoft PowerPoint | |

Other relevant software programs not listed:

PROFESSIONAL REFERENCES

Please list 3 current/past co-workers and/or supervisors as references:

1. Name _____

Title _____

Company _____

Phone Number _____

E-mail _____

2. Name _____

Title _____

Company _____

Phone Number _____

E-mail _____

3. Name _____

Title _____

Company _____

Phone Number _____

E-mail _____

EMPLOYMENT HISTORY

Please list your 4 most recent companies (current or most recent first):

1. Company Name _____

City _____ State _____ Phone _____

Work Dates: From _____ To _____ Salary: Start _____ End _____

Your Title _____

Reason For Leaving _____

Supervisor's Name _____ Supervisor's Title _____

Supervisor's E-mail _____

2. Company Name _____

City _____ State _____ Phone _____

Work Dates: From _____ To _____ Salary: Start _____ End _____

Your Title _____

Reason For Leaving _____

Supervisor's Name _____ Supervisor's Title _____

Supervisor's E-mail _____

3. Company Name _____

City _____ State _____ Phone _____

Work Dates: From _____ To _____ Salary: Start _____ End _____

Your Title _____

Reason For Leaving _____

Supervisor's Name _____ Supervisor's Title _____

Supervisor's E-mail _____

4. Company Name _____

City _____ State _____ Phone _____

Work Dates: From _____ To _____ Salary: Start _____ End _____

Your Title _____

Reason For Leaving _____

Supervisor's Name _____ Supervisor's Title _____

Supervisor's E-mail _____

RECENT INTERVIEWS

Please list interviews or registrations with companies and/or agencies within the last year:

Company Name _____	Company Name _____	Company Name _____
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Interviewer _____	Interviewer _____	Interviewer _____
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Position _____	Position _____	Position _____
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Interview acquired through? _____	Interview acquired through? _____	Interview acquired through? _____
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Please list places you or someone has on your behalf, submitted your resume:
